

# BRITFIELD CREATIVITY & WRITING SCHOOL TOUR

## Step-by-step guide to schedule your author visit

- Select your date by clicking the link “Contact Us to Set a Date!”
- Download the first two chapters. We encourage teachers to read the first two chapters to their classes prior to the presentation.
- Request your school’s personalized digital book purchasing flyer.
- Email the book purchasing flyer to all school families to pre-order. Books will be delivered via free shipping to your school for distribution.
- Order 3 complimentary posters to advertise the event at the school or raffle off as prizes for your students.
- Follow these instructions for the day of the event:
  1. Typical presentation run time is 45-60 Minutes, followed by Q&A.
  2. At the scheduled time, students will be connected via Zoom Meetings. Various configurations are available and your Tour Docent will help you determine the best method of connection for your particular event (i.e. distance learners, singular or multiple classroom, combo etc.).
  3. Once all participants are connected, the Author will take over the reins. The presentation will incorporate video and real-time-interaction and instruction by Mr. Stewart.
  4. At the conclusion of the main presentation, Mr. Stewart will answer live questions from the audience. Students can ask questions individually through the Zoom (Q &A tab).
- Follow these keys to a successful author visit:
  1. Get teachers and students on board and excited.
  2. Convey that this is a national tour and an award-winning book.

3. ***Britfield & The Lost Crown*** is the 1st book in a 7-book series, with movies to follow.
  4. Have teachers watch the author interview links with their students.
  5. Invite parents to attend when appropriate.
  6. Get creative and invent challenges amongst your students
- Take a look at the 8-week *Britfield Study Guide* - The perfect companion for teaching *Britfield* in the classroom.
  - Check out the Renaissance Accelerated Reader quiz for ***Britfield***, Book I - AR Quiz No. 503261
  - Think about starting your own book club with the *Britfield* Book Club Starter Kit.
  - Encourage students to explore the [britfield.com](http://britfield.com) website and delve into Windsor Castle, Oxford University and other real locations found in the book.
  - Refer us! We love referrals! For your referral to another host schools, we offer a free signed, hard bound book to add to your school library.